



**Togom K. Collins**  
Research and Publications Director

### Welcome Message from Director of Research & Publications Director

I take this golden opportunity to welcome KAPM members to our monthly newsletter that will key in highlighting our achievements, plans, upcoming trainings and events and most importantly to focus on individual KAPM members and their projects sharing successes, lessons and challenges. The newsletter will seek to share available job opportunities, research and publications and emerging trends in the Project Management field. On behalf of the Board, I welcome your support and active participation making KAPM the best.

## KAPM VIRTUAL TRAINING LAUNCH



Dear members, we have been pursuing NITA Training accreditation for a while and now we are accredited with number NITA/TRN/1761. The training schedule is ready and we are set to start our online Classes from 14<sup>th</sup> September, 2020. All our trainers are also accredited by NITA.

**Job Magundu;**  
Training and Certification Director

I congratulate the Board for major milestone to KAPM and it is indeed the time for take-off. The foundation has been laid well and I know that there is a lot in store for not only the members but for the entire field of project management professionals in Kenya and beyond. The Covid-19 pandemic has transformed how we live, teach and work. "Any kind of crisis can be good. It wakes you up" Ryan Reynolds. Prof

**Prof. Christopher M. Gakuu, PhD – Patron, KAPM.**



*"Project Managers must learn to work with teams not physically present in their organization"*

**Prof. Raphael Nyonje, PhD – Chief Editor, KAPM.**



Indeed, we thank God for the opportunity to serve as a Board of KAPM. It has been a long journey and finally we at a critical point of take-off. The accreditation by National Industrial Training Authority (NITA) as a training provider is a major milestone. As we start of the skill training to the Project Managers and those in the process, I urge our members to support and commit to be part of the development. Our other board initiatives currently include the KAPM Bill, Research and Publication Seminars and lobbying for strong network of the project managers in Kenya. God bless you.

**Dr. Wasike W. Walubengo, PhD- Chairman, KAPM.**



**Eng. John Mativo**  
Vice Chairman  
KAPM



**Caleb Temba**  
Deputy Sec. General  
KAPM



**Mary Makena**  
Treasurer- KAPM



**Consolata Wakwabubi**  
Marketing & Recruitment  
Director- KAPM



**Jayne Wasonga**  
Director of Strategies  
KAPM



## Fundamentals of Project management Course

This course introduces project manager with practical skills to the best practices in project management that will allow them to manage projects with the highest guarantees of success, providing them with a homogeneous set of skills for effective management of dynamic projects.

### TRAINING SCHEDULE

Unit name	Duration	Day/Time
The importance of projects and project initiation	2 Hours	14 <sup>th</sup> Sept 2020 4:00Pm-6:00Pm
Project scope management	2 Hours	15 <sup>th</sup> Sept 2020 4:00Pm-6:00Pm
Project time management	2 Hours	16 <sup>th</sup> Sept 2020 4:00Pm-6:00Pm
Project cost planning	2 Hours	17 <sup>th</sup> Sept 2020 4:00Pm-6:00Pm
Procurement management	2 Hours	18 <sup>th</sup> Sept 2020 4:00Pm-6:00Pm
Quality management	2 Hours	21 <sup>st</sup> Sept 2020 4:00Pm-6:00Pm
Project Human resource management	2 Hours	22 <sup>nd</sup> Sept 2020 4:00Pm-6:00Pm
Project risk management	2 Hours	23 <sup>rd</sup> Sept 2020 4:00Pm-6:00Pm
Project closure	2 Hours	24 <sup>th</sup> Sept 2020 4:00Pm-6:00Pm

**DATE:** 14<sup>th</sup> -24<sup>th</sup> September 2020

**Mode of Training** Virtual

**Login Time** 3:45 Pm Every day

**FEES:** **Ksh 22,500**  
 (Covering, training manuals, individual certificate and 18 Membership annual Continuous development Points (CDP))  
 Payable through KCB Bank  
 Name: Kenya Association of Project Managers  
 Moi Avenue Branch  
 Account No.1132809266  
 Or Mpesa Paybill no.522522 account No.1132809266.( Send the KCB message to the admin-Hellen 0721419430 or 0723844263



William Muriithi (Sec. Gen), Hellen Gatimu (Administrator) & Job Magundu (Training & Certification Director) during the Virtual Training

### KAPM INDUCTION COURSE AND CDP

As you all know “An Investment in knowledge pays the best Interest” KAPM board of trustees, have designed an induction course that will equip all our members with the understanding of the overall project management framework.

The course will also enable KAPM members familiarize themselves with the Kenya Association of Project Managers Code of conduct and Professional ethics & Rules and regulations of the KAPM member’s social media platforms e.g. KAPM WhatsApp group, KAPM Facebook and KAPM Twitter. This will ensure that all our registered members conduct themselves in a professional way.

This Mandatory course will take 2 days and at the end of the course participants will be required to fill a questionnaire to show that they have understood the contents of the course and also sign adherence to KAPM code of conduct and Professional ethics. The course will earn members 4 CDP units. Thank you all for your commitment and contributions towards the success of KAPM.

“The **Strength** of the **Team** is an Individual member. The **strength** of each member is the team”



**William Muriithi**  
**Secretary General - KAPM**



### Kenya Association of Project Managers

Buruburu Business Complex, 2nd Floor, Mumias South Road

P.O. Box 42127-00100 Nairobi, Tel: +254 202006491

## KAPM LAUNCHES ONLINE VIRTUAL TRAINING TO EMPOWER PROJECT PROFESSIONALS



### By Job M Magondu (Director Training and Certification)

The project team will be more motivated with a clear idea of what they are meant to be doing together with unambiguous knowledge of the projects deliverables. The establishment of clear procedures will help in this area. In general, personnel like to be given the tools to get on with the job with little interference, Covid 19 Should not Stop KAPM to empower project professionals. Empowered teams are more effective than disempowered ones. An empowered team is one in which decision-making and responsibility has been pushed down as far as possible. When a team is empowered, they take more accountability for the outcomes they must produce. In addition, empowerment allows the team to share the burden of the project with the project leader. KAPM launched this virtual training program to make sure the people on the team have the skills and knowledge to get the job done.

KAPM is registered with National Industrial Training Authority under caps 237 laws of Kenya as training providers of management and supervisory courses basically in project management.

Project professionals need to understand that the Success in any industry requires expert knowledge. Best practices shift and adjust in any industry; the continuing education and training market is no different. KAPM trainers aim to deliver a training based on the need of trainee industrial needs.

KENYA ASSOCIATION OF PROJECT MANAGERS



#### **Accredited Courses:**

- Fundamentals of Project management
- Project management fund mobilizing
- Project monitoring and Evaluation
- Project Strategic management
- Project Quality Management

## KAPM MEMBERSHIP CATEGORIES

**Associates:** Associate membership is open to certificate holders, diploma holders and students pursuing undergraduate degree in in Project Planning and Management.

**Full Member:** To qualify as a full member, one must be a graduate in Project Planning and Management or any other post graduate studies recognized by the KAPM board of trustees from a reputable institution.

**Fellows:** To qualify as a Fellow member, one must hold a Master's degree in Project Planning and Management or any other post graduate studies recognized by the KAPM board of trustees from a reputable institution. They must have a minimum of 5 years of proven professional practice in Project Planning and Management. and must have been a member of the association for a period of 3 years and above.

**Honorary:** Every candidate for admission as an honorary member must satisfy all the requirements of a fellow and shall have rendered conspicuous service to the association or to the republic of Kenya. Honorary members are elected by the board of trustees and announced at the Annual General Meeting for approval by the members.

**Corporate Membership:** Organizations practicing Project Planning and Management are admitted as corporate members upon payments of corporate membership fee and provide evidence of project management work. In addition, Corporate members should avail evidence of at least having 3 professionals in Project Planning and Management as staff members.

## HOW TO REGISTER AS A MEMBER:

Send Your Academic documents and CV to [membership@kapm.or.ke](mailto:membership@kapm.or.ke) together with an application fee of Ksh. 1,000 for Individual membership and Ksh 20,000 for corporate membership.

You will be notified when your application is approved and will be required to pay the annual subscription fee to complete your registration as follows:

Individual Membership: Ksh 5,000  
Corporate Membership: Ksh 30,000

### Payable through

**Mpesa Paybill** number 522522 **Acc number** 1132809266.

Or

#### **KCB Bank**

**Name:** Kenya Association of Project Managers

**Branch:** Moi Avenue

**Account Number:** 1132809266